



Board of Aldermen Request for Action

MEETING DATE: 10/6/2026

DEPARTMENT: Public Works

AGENDA ITEM: Resolution 1629 – Acknowledge Renewal of Snow Removal Contract (1st Renewal)

REQUESTED BOARD ACTION

A motion to approve Resolution 1629, acknowledging of renewal of Snow Removal Contract. (1st Renewal)

SUMMARY

The City implemented an in-house snow removal program for the 2025–2026 winter season and plans to continue operating the program in-house during the 2026–2027 winter season. To ensure additional resources are available when needed, the City intends to retain a contractor on an on-call basis for back-up assistance during severe winter storms, staffing shortages, or other circumstances that exceed the City's operational capacity.

The City entered into an agreement with R&S Lawn Services for on-call residential snow removal services for the 2025–2026 winter season following the City's solicitation for Residential Snow Removal Services (RFP 25-18). The City did not utilize R&S Lawn Services during the 2025–2026 winter season. Staff recommends extending the agreement with R&S Lawn Services for the upcoming winter season to maintain the contractor as an available back-up resource when additional assistance is needed. The extension will be under the same terms and conditions as the existing agreement, at the same rate of \$222 per hour.

If contractor assistance is needed, R&S Lawn Services will report directly to the Street Division Superintendent and will be dispatched to designated residential areas. The contractor will be responsible for snow removal within the assigned areas, with completed work inspected by City staff.

PREVIOUS ACTION

- The Board approved resolution 991 awarding Bid No 21-19 Residential Snow Removal to R&S Lawn Services on October 19, 2021.
- The Board approved resolution 1095 renewing the agreement for Bid No. 21-19 to R&S Lawn Service for residential snow and ice control services on August 2, 2022.
- The Board approved Resolution 1274, renewing the agreement for Bid No. 21-19 to R&S Lawn Service for residential snow and ice control services on October 3, 2023.

- The Board approved Resolution 1402, renewing the agreement for Bid No. 24-25 to R&S Lawn Services for residential snow and ice control services on September 24, 2024.
- The Board approved Resolution 1514, awarding Bid No. 25-18 Residential Snow Removal to R&S Lawn Services for residential snow and ice control services on October 7, 2025

POLICY ISSUE

N/A

FINANCIAL CONSIDERATIONS

Snow removal expenses are included as part of the Street Division Operations and Maintenance Budget.

ATTACHMENTS

- | | |
|---|-----------------------------------|
| ☐ Ordinance | ☐ Contract |
| ☒ Resolution | ☐ Plans |
| ☐ Staff Report | ☐ Minutes |
| ☒ Other: Renewal Letter | |

RESOLUTION 1629

A RESOLUTION ACKNOWLEDGING THE FIRST RENEWAL OF THE AGREEMENT WITH R&S LAWN SERVICE, INC. FOR RESIDENTIAL SNOW REMOVAL SERVICES

WHEREAS, the City implemented an in-house residential snow removal program for the 2025–2026 winter season and intends to continue operating the program in-house for the 2026–2027 winter season; and

WHEREAS, the City maintains a need for supplemental residential snow removal resources in the event of severe winter weather, staffing shortages, or other circumstances that exceed the City's operational capacity; and

WHEREAS, the City entered into an agreement with R&S Lawn Service, Inc. for residential snow removal services pursuant to Bid No. 25-18; and

WHEREAS, the agreement provides for renewal of the services for subsequent winter seasons under the terms and conditions of the agreement; and

WHEREAS, R&S Lawn Service, Inc. has requested to renew the agreement for the 2026–2027 winter season at the existing rate of \$222 per hour and under the same terms and conditions; and

WHEREAS, staff recommends acknowledging the renewal to maintain R&S Lawn Service, Inc. as an available backup resource when additional snow removal assistance is needed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI:

THAT the Board of Aldermen hereby acknowledges the first renewal of Bid No. 25-18, Residential Snow Removal, with R&S Lawn Service, Inc. for the 2026–2027 winter season, at a rate not to exceed \$222 per hour, under the same terms and conditions as the existing agreement.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 6th day of October 2026.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk

9-23-26

City of Smithville
Attn: Public Works Department
107 W. Main Street
Smithville, MO 64089

RE: On-Call Residential Snow Removal Services – Contract Renewal

Dear City of Smithville:

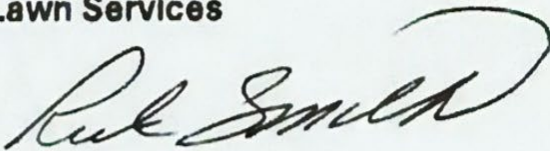
R&S Lawn Services would like to renew our agreement with the City of Smithville to provide on-call residential snow removal services for the 2026–2027 winter season.

R&S Lawn Services agrees to continue providing the services under the same terms and conditions as the existing agreement, at the current rate of \$222 per hour.

We appreciate the opportunity to continue working with the City of Smithville and look forward to assisting the City during the upcoming winter season.

Sincerely,

R&S Lawn Services


President